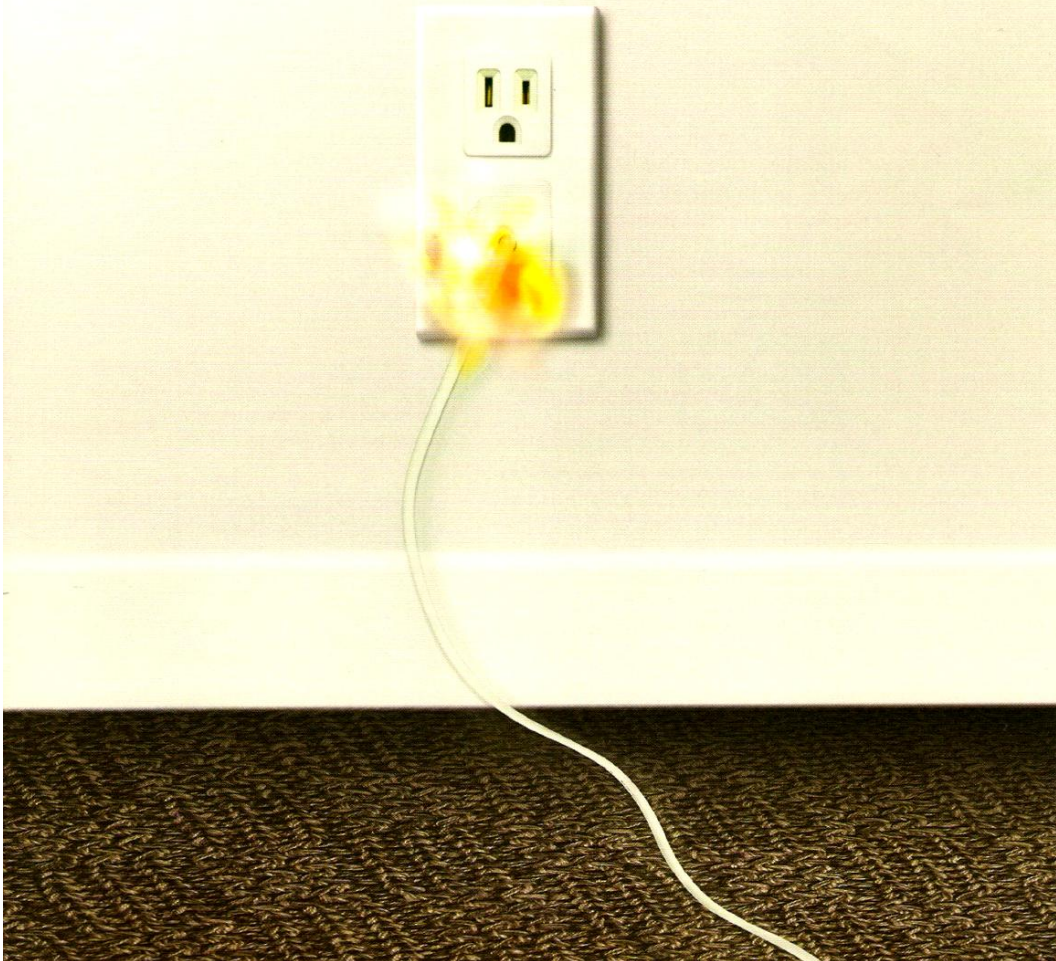




Is Your Business Disaster-Proof?

Because you can't predict everything that may affect your business



Our Mission

- Preparing organizations for the unexpected
- Enhancing and developing minds through knowledge and awareness

The Company

Business Continuity Planning Asia Pte Ltd (BCP Asia) was established in July 2000 with the aim of promoting and increasing the awareness of Business Continuity to professionals in the Asia region.

Specializing in 3 main areas, consultancy, training and coaching services, we offer quality and comprehensive BCM solutions for our clients. We believe in adopting a holistic approach by encompassing these 3 areas which are intricately interlinked.

With our team of dedicated consultants working in close partnership with our clients, we fuse our expertise together to cater to the individual specific needs of the company.

BCP Asia training courses are highly interactive. Participants are able to undergo stimulating learning sessions from highly experienced trainers. Coaching services are provided to offer our expertise to companies who would like to do a BCM independently and engage the services of our consultants to follow through on parts of the implementation.

BCP Asia possesses the knowledge and expertise necessary to help organisations perform gap

analysis and review their BCM plans. Equipped with extensive industry knowledge, deep understanding of the global standards and leading edge of best practices, our approach is tailored to suit the size and nature of our clients.

To meet the growing needs of business continuity services and to serve our burgeoning customer base around the region, in 2003, we opened our first branch office in Hong Kong. Throughout these years, we have continued to shape and expand our portfolio and services to meet the demands of all our clients. BCP Asia has thus set its sight on expanding our global presence.

We are strongly committed to prepare all businesses for the unexpected, and developing the minds of individuals by enhancing their knowledge and awareness in BCM.



Our Vision

- To be the leader in setting the BCM direction, providing quality and total BCM solutions for organizations
- To be the preferred business continuity management (BCM) partner in Asia

Our Founder

Henry Ee is the founder and director of Business Continuity Planning Asia Pte Ltd (BCP Asia). Backed by more than 10 years of experience in this profession, Henry developed a strong interest in BCM after attending conferences in UK & US back in the early 1990s. The then project manager at Singapore Telecommunications Ltd moved on to start his BCM career in ABN AMRO bank where he rolled out the bank's BCM program in Singapore and Asia Pacific. Subsequently, he continued his career in JP Morgan Chase as the Regional BCM manager for North Asia.

During his career, Henry had successfully activated the recovery plans for strikes, Y2K, 911 as well as SARS outbreak.

Henry founded BCP Asia in 2000, with the aim of bringing BCM closer to organizations in Asia. He has been actively conducting workshops and seminars globally in the areas of BCM, Disaster Recovery and Crisis Management. To date, Henry has coached more than 2,000 professionals Asia wide. Consultancy is another area of his expertise, with many companies engaging him to advise them on BCM related projects. His clients hail from various industries from around Asia, for example financial, supply



chain, logistics, manufacturing, payment processing and government etc.

Henry is the country representative for both Singapore and China for the Business Continuity Institute (BCI). He is a Fellow of BCI (FBCI) and Certified BC Professional (CBCP), by BCI and Disaster Recovery Institute International (DRII) respectively. He is the appointed BCM auditor of SPRING Singapore, the Asia Ambassador for BCI and the appointed advisor for China Business Continuity Management Professional Committee (CBCM). He has held positions as the Program Committee of the Professional Information Security Association (PISA), Hong Kong and as the Vice President of Business Continuity Group (BCG), Singapore Computer Society. Henry is also the first Asian to be elected as BCI Board Member in the 2006 BCI elections, an important achievement in his career.

Services

- Consultancy
- Training
- Coaching

Consultancy Services

We assist companies in the development of a comprehensive and customized BCM programme that adheres to the industry and regulatory standards in Asia. We adopt the best practices recommended by professional certification boards in US and UK, namely the Disaster Recovery Institute International (DRII) and Business Continuity Institute (BCI). Our experienced consultants apply their insight and expertise to advise organizations on total BCM solutions. Managing a crisis might not be as easy as it seems. We offer a 24-hour-service hotline for our customers to contact our professional consultants for off-site consultation or on-site management in case of any unexpected occurrence, crisis or disaster.

"ITE has benefited from the IT BCP project which BCP Asia has completed for us. They have helped us to identify the users' requirements which were useful in the development of our IT department's BCP.

BCP Asia also went beyond their call of duty by attending to our queries even after the completion of the project. This goes to prove that the good working relationship between customer and consultant does not stop once the project is over."

**Information Security Officer/
IT BCP coordinator Institute of
Technical Education**

Training Services

Our trainings are structured to cater to different groups of people with different levels of BCM understanding, ranging from novices to seasoned practitioners. Our instructors create an engaging environment with their understanding of the subject matter and by sharing their personal experiences, thus enhancing the delegates' ability to learn.

Public training such as workshops, annual conference and seminars covers all the different levels of BCM. Years of experience in the BCM industry have enabled our instructors to relate course content to real-world best practices. Our courses are attended by delegates from around Asia, providing avenues to network with other BC professionals in the region and exchanging experiences with them.

"The consultant has done a good job.

The presentation was delivered in a lively and engaging manner thus allowing better understanding of BCM."

- Participant of Do-It-Yourself BCM Course -

In-house training and seminars are tailored training sessions to suit different industries and individual organizational structure. Through discussion with the key planner to understand the training needs of the organization, we will customise the training materials for the company. At the same time, we identify and narrow down the specific knowledge required by the staff and create an effective training programme. In-house training is a good way to introduce BCP to your staff and inform how it will affect them in the company. Course materials are also catered specifically to your organization and your staff.



Maintenance Services

New threats arise with time. A well-developed BC plan will have to be updated to keep pace with the conditions of this ever-changing world. Our team of dedicated consultants provide services to maintain, test and exercise the plans. This is part of the continuous effort in BCP Asia to provide our clients with every need in the BCM aspect.

Coaching Services

Coaching services are provided to companies that would like to conduct the BCM themselves. Starting on a new project can often be overwhelming, but BCP Asia's experienced advisors are always available to provide guidance to the developers helping them avoid costly mistakes. With the competent coaching expertise of our advisors, the project team will avoid errors, and also allow the project team to gain confidence and take charge of project effectively and efficiently when applying their knowledge.

Other Services

Auditing Services

BCP Asia understands the increased regulatory pressures that companies are facing. To help organizations keep pace with the BCM regulations and maintain a balance check on the viability of the BCM plans, BCP Asia performs gap analysis that systematically identifies and rectifies weaknesses in their BCM plans. At the end of the review, a report will be provided completed with recommendations, suggestions and area for improvements for the organizations.

"In Year 2006, CGH has engaged BCP Asia to conduct a few in-house trainings and we are extremely satisfied with the deliverables. From the feedbacks received from the participants, whom are mostly new to BCM concepts, 100% ranked that their knowledge in BCM, in relation to the training topic, had increased to an average of "Good" and above after the training. In fact, majority of the participants were aware of what they were supposed to do to improve their BCM after the training. BCP Asia provided us with not only the required information to assist us in our understanding of the program, but also the confidence and support we needed to improve our BCM program. We are very satisfied with the professionalism and extent of knowledge that BCP Asia has imparted us."

BCM Manager
Changi General Hospital

Products

- Business Continuity Kit Bag
- Personal Kit Bag
- E-Newsletter

Business Continuity Kit Bag

- An essential and “must have” bag in times of emergency.



We have designed BC kit bags that contain essential items which would most probably be left behind during a disaster. This grab bag can be placed at an easily accessible spot with key personnel or department coordinators or at recovery sites. The BC kit bag contains all the essential “must-have” items needed during an emergency. During emergency, time is essence. With 2 designs (sling or haversack), the bag itself is an ease of use. It is durable, waterproof and the interior compartments are movable and flexible. Any organisation wishing to bolster your emergency resources or minimise risk to your employees should have a BC kit bag.

Personal Kit Bag

A personal kit bag that contains your BCP critical articles will come in useful for a “grab and go” situation. To avoid forgetting items, this bag should be kept by the workstation where it is easily reached.

The personal kit bag can be completely customised to suit the needs of any individual. Contents can be tailored to your requirements and can be customised with your branding.

E-Newsletter

(FREE to your IN-box!)

This is part of our complimentary service to the BCM community, bringing you the latest BCM updates, articles and upcoming events, right into your mailbox. Sign up today at www.bcpasia.com.

BCP Asia has lined up an array of useful and interesting events on various aspects of BCM. If you would like to be informed about our upcoming events, email us at events@bcpasia.com.



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